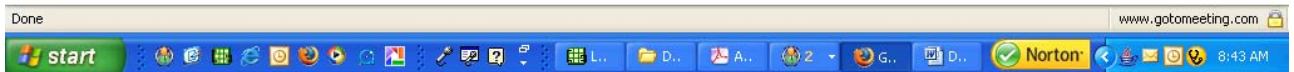
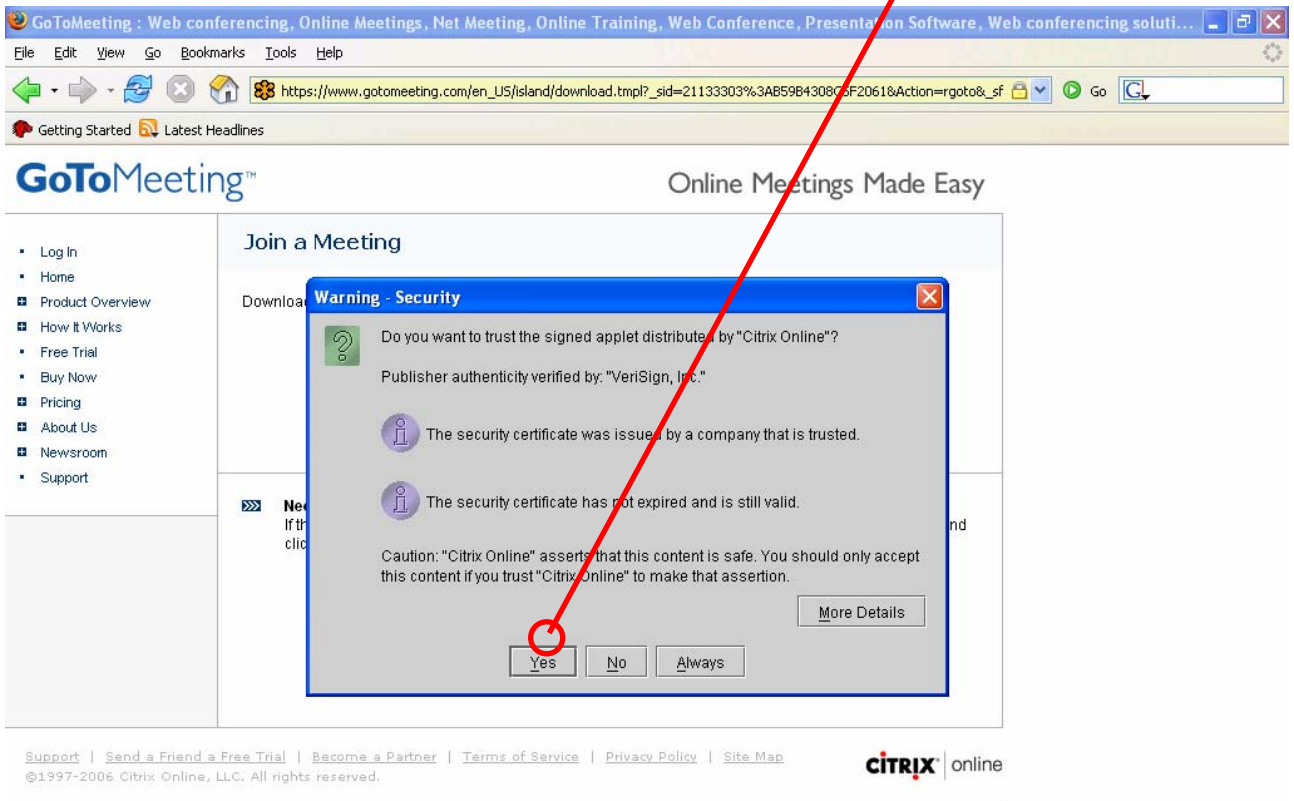


Step 1: Connect to the internet
Step 2: type "www.gotomeeting.com" in your web browser
Step 3: Click "Join a Meeting"

The screenshot shows the GoToMeeting website in a web browser. The browser's address bar displays "https://www.gotomeeting.com/". The website header includes the GoToMeeting logo and the tagline "Online Meetings Made Easy". A navigation menu on the left lists options like "Log In", "Home", "Product Overview", "How It Works", "Free Trial", "Buy Now", "Pricing", "About Us", "Newsroom", and "Support". Below the menu are two buttons: "Join a Meeting" and "Host a Meeting". The main content area features a banner for "Winner of PC Magazine Editors' Choice Award 2 Years Running" and "TWO-TIME WINNER". Below this is the heading "Easy Online Meetings – Anytime, Anywhere" and a paragraph describing the service. A list of benefits includes "Give Sales Presentations and Product Demos", "Meet and Collaborate across the Globe", and "Provide Online Training". There are also links for "Start a Free Trial of GoToMeeting" and "Need Webinars and capacity for 1,000 — plus online meetings? Try GoToWebinar". The bottom section displays award logos from Frost & Sullivan and PC Magazine. On the right side, there are buttons for "TRY IT FREE" and "BUY NOW", and a "Choose Your Solution" section with options for "GoToMeeting GO!", "GoToWebinar GO!", and "GoToMeeting Corporate GO!". At the bottom right, there are links for "Radio Listeners" and "TV Viewers". The browser's taskbar at the bottom shows the Windows start button, several application icons, and the system tray with the time "8:42 AM". A red arrow originates from the "Join a Meeting" button in the sidebar and points to the instruction box at the top of the page.

Step 4: Download Gotomeeting
Step 5: When asked if "you want to trust the signed applet by Citrix Online?" Click "Yes"



Next Step: After downloading gotomeeting and clicking "yes" on the above screen, you will be prompted to enter the ID # (which will be provided by Kyle or Matt at the beginning of your meeting).

Next Step: Once you have input the ID #, you will then be prompted to input your name and e-mail address.